



दूरस्थ एवं ऑनलाइन शिक्षा केंद्र
राजीव गाँधी विश्वविद्यालय

CENTRE FOR DISTANCE AND ONLINE EDUCATION
RAJIV GANDHI UNIVERSITY
ITANAGAR-791 112

No. 88-IDE/Rev. Syllabus/UG/2014-15 /64

Dated 3rd October, 2025

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from authorized publishers/printers/firms for the supply of Printed/photocopied Self Learning Material (SLM) for Centre for Distance and Online Education, RGU'. The last date of the receipt of quotation is 27th October, 2025 by 1530 hours at Centre for Distance and Online Education, Rajiv Gandhi University, Rono Hills. Details of the items for which quotations are invited along with detailed applicable terms & conditions can be downloaded from www.rgu.ac.in.


14/10/2025
(Prof. Ashan Riddi)
Director



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TERMS & CONDITIONS:

1. The bidder must be a reputed and **registered and authorized publishers/printers/firm.**
2. The bidder must have experience of 5 years in printing/photocopying of Self Learning Material.
3. The rate quoted will be **inclusive of all charges/taxes** (i.e. packaging, forwarding, freight and all other incidental charges) FOR at Rajiv Gandhi University Campus. The quoted rate shall be applicable till the supply of the items.
4. The bidder should submit ITR/ GST and/or all tax related document details for the last three years.
5. The bid should be accompanied with a non-refundable tender fee of ₹ 5,000/- in the form of DD drawn in favour of 'The Registrar', payable at Doimukh.
6. Soft copy of books/SLM will be provided at the time of award of work order along with hard copy for references in order to accomplish printing.
7. The last date of the receipt of quotation is **27th October, 2025 by 1530 hours** through speed post/Register post and the tender will be also accepted in the office of the Directorate of Centre for Distance and Online Education, Rajiv Gandhi University, Rono Hills, Doimukh, Arunachal Pradesh-791112 during the working days only. Rajiv Gandhi University will not be responsible for any delay or non-delivery of tender by the post office.
8. Sealed quotations should be addressed and submitted to **The Director, Centre for Distance and Online Education, Rajiv Gandhi University, Rono Hills, Doimukh, Arunachal Pradesh** before due date and time. No bid shall be accepted/received after the due date and time as mentioned in Item No. 07.
9. Envelops should bear the inscription No: 88-IDE/Rev-Syllabus/UG/2014-15(Vol-I) Quotation for: Printing of Study Material.
9. The bidder should quote the products strictly as per the tendered specifications. No deviations in the specifications of the items would be accepted. Quotations not adhering to the specifications will out rightly be rejected. RGU reserves the right to accept or reject any quotation in technical bid, including the lowest one, without assigning any reason whatsoever.



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11. The consignment is required to be delivered at this University under dispatch the suppliers own arrangement free of additional charges. All offers of delivery should be made ex-stock and clear note should be inserted in case ex-stock delivery is not possible. The risk of damage or loss in transit, if any, should be borne by the suppliers.
12. The supplier shall deliver the printed approved books to the University warehouse at Centre for Distance and Online Education (CDOE), Rajiv Gandhi University, within [4 weeks] from the date of final approved.
13. The payment for the printed SLMs will be made as on submission of the particular bills.
14. For the delivery purpose the books shall be packed and each bundle shall carry only such number of books as may be specified in the purchase order. The books shall be packed as per the instructions given in the purchase order.
15. Without prejudice to the generality of the foregoing, all Intellectual Property Rights in products and materials supplied hereunder shall vest in CDOE, RGU (and/ or the relevant authors appointed by CDOE, RGU to create any materials, as applicable).
16. The matter of layout of the inside pages and design and layout of the cover should be printed after due approval from the CDOE, RGU.
17. The contract shall be for a period of 2 financial year.
18. Rajiv Gandhi University reserves the right to
 - a) To modify, expand, restrict, refloat or cancel in whole/part, the process at any stage without assigning any reasons.
 - b) For accepting the whole or any part of the tenders and decision in the matters shall be final and binding.
19. The bidder must sign each page of the bid document. Incomplete quotations are liable to be rejected.
20. 2.5% of the order value will be required to be deposited as security money by the selected bidder (s) at the time of award of work order in the form of DD in favour of 'The Registrar' payable at Doimukh to be refunded/adjusted upon work completion after deduction of penalty amount if any as decided by the university on account of poor paper/print quality, supply of books in bad condition, delay in supply or any other lapse found.



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21. Pricing:

Number of Books (Per Title)	Rate (per page)
5000 and above	
1000 to 4999	
500 to 999	
200 to 499	
Below 200	


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