



राजीव गांधी राष्ट्रीय युवा विकास संस्थान
Rajiv Gandhi National Institute of Youth Development
युवा कार्यक्रम विभाग / Department of Youth Affairs
युवा कार्यक्रम और खेल मंत्रालय, भारत सरकार
Ministry of Youth Affairs & Sports, Government of India
श्रीपेरुम्बुदूर Sriperumbudur – 602105 / तमिल नाडु / Tamil Nadu

Date: 14.08.2025

Walk-in-Interview

Advt. No. RGNIYD/Rec/Contract NT/2025-26/004

Engagement of Consultant (Finance and Administration) & Training Associate (on contract)

Rajiv Gandhi National Institute of Youth Development (RGNIYD) Sriperumbudur, Tamil Nadu is functioning under Department of Youth Affairs, Ministry of Youth Affairs & Sports, Government of India.

RGNIYD functions as a vital resource centre with its multi-faceted functions of offering academic programmes at Post Graduate level encompassing various dimensions of Youth Development, engaging in seminal research in the vital areas of Youth Development and coordinating Training Programmes for state agencies and the officials of youth organizations, besides the extension and outreach initiatives in rural, urban as well as tribal areas.

RGNIYD serves as a youth observatory and depository in the country thereby embarking on youth surveillance on youth-related issues. It has a wide network with various organizations working for the welfare and development of young people and serves as a mentor.

Applications are invited from eligible Indian nationals with an excellent academic record and relevant work experience for engagement on a contractual basis for the following positions at the **Rajiv Gandhi National Institute of Youth Development (RGNIYD), Sriperumbudur, Tamil Nadu**, and its **Regional Centres located in Chandigarh and Arunachal Pradesh**.

Note: The candidates, who have already applied / attended the interview on 04.07.2025, 25.07.2025 vide Advt. No. RGNIYD/Rec/Contract NT/2025-26/001 dated 15.05.2025, are hereby requested not to attend this interview.

1. Consultant (Finance and Administration) @ Regional Centre Chandigarh:

Name of the Post	Consultant (Finance and Administration)
No. of Posts	01 (One)
Place of posting	Regional Centre Chandigarh
Educational Qualification	Minimum a Graduate in any discipline
Desirable Qualification	Conversant with working knowledge in computer
Age as on 12th August 2025	Not exceeding 64 years
Experience	Should have retired in minimum Pay Level 10 /09/08 (Grade Pay 5400/4800 as per 06 CPC) from Govt. of India Institute (or) University (or) State University (or) Departments of State and Central Government with experience in General Administration, Finance and Accounts, Legal Matters, Establishment, etc.
Consolidated salary	Equivalent to last pay drawn minus pension
Period of Appointment	11 Months
Nature of Duties	To look after General Administration, Finance and Accounts,

	Legal Matters, Establishment, etc.
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2. Training Associate (On Contract) @ Sriperumbudur/Chandigarh/ Arunachal Pradesh:

Name of the Post	Training Associate (On Contract)
Department / Section	Trainings
No. of Post	Sriperumbudur – 01; RC Chandigarh – 02; NERC Arunachal Pradesh – 02.
Remuneration	Rs.40,000/- per month.
Age Limit	The applicant should not be more than 45 years of age as on the last date of submission of the application form.
Educational Qualification	Postgraduate degree in Social Sciences with a minimum of 55% marks. <i>Preference will be given to candidates with a specialization in Youth Development.</i>
Experience	Minimum 2 years of experience in Training or Teaching in reputed Institutions / Organisations.
Additional Qualification / Duties and Responsibilities	1. Proficiency in working with e-Office systems and standard computer applications. 2. Excellent communication skills, both written and oral. 3. Working knowledge of English and Hindi (reading, writing, and speaking), along with proficiency in any other language. 4. Familiarity with local and regional languages. 5. Willingness to serve at Regional Centres as required. 6. Readiness to travel to various centres across the country. 7. Ability to conduct training programmes at national level. 8. Experience in preparing training proposals, including budgeting. 9. Competence in drafting comprehensive training reports.

TERMS AND CONDITIONS :

- 1) The post is purely temporary and contractual in nature.
- 2) Initial period of appointment will be for a period of **11 months**. Depending upon the performance of the candidate or the need to keep the post, the contract may be extended for a further period on such terms and conditions as the administration of the Institute may decide.
- 3) The services of the candidate may be terminated by the Institute without assigning any reason therefor.
- 4) The candidate may quit the services of the Institute after giving one month's notice in advance.
- 5) The Institute may terminate his/her services after giving one month's notice in advance. However the Institute reserves its right to terminate his/her services immediately if his/her services are not satisfactory or his/her conduct during the discharge of his/her duties are not appropriate to his/her status.
- 6) He/she is not entitled to any other benefit other than the salary.

- 7) Candidates belonging to SC, ST, OBC, PWD, Women & minority community are encouraged to apply.
- 8) Other terms and conditions of their engagement will be governed by the norms as prescribed by the Statutes / Ordinance of RGNIYD from time to time.
- 9) Candidates need to visit RGNIYD website regularly for updates.
- 10) No TA/DA will be paid for attending the Interview.
- 11) Canvassing in any form or bringing of any influence, political or otherwise, will be treated as disqualification on the part of the Candidate.
- 12) No correspondence will be entertained regarding the selection process, interview outcomes, or reasons for non-selection.
- 13) The number of positions advertised is tentative and may be increased or decreased depending on institutional requirements. The Institute reserves the right to fill consequential vacancies as well.
- 14) The Institute reserves the right not to fill any or all of the advertised posts without assigning any reason.
- 15) RGNIYD reserves the right to reject any application that is incomplete or missing required enclosures.
- 16) All interviews will be conducted in physical mode only.
- 17) Requests for online interviews or change in venue will not be entertained.
- 18) No TA/DA will be paid for attending the interview.
- 19) If any faculty member is found engaged in any form of secondary employment—whether online, with another institution, or by uploading content to social media platforms—without prior approval, their services will be terminated immediately without prior notice.
- 20) Candidates are solely responsible for the accuracy of the information provided in the application form.
- 21) Applications from candidates who do not meet the eligibility criteria, including “Good Academic Record” requirements, will be summarily rejected.
- 22) No interim correspondence shall be entertained regarding the selection process.
- 23) Fulfilling eligibility does not guarantee a call for interview. The decision of the Screening Committee and Competent Authority shall be final.
- 24) All updates, including corrigenda and amendments, will be published only on the Institute’s official website. Applicants are advised to check the website regularly.

APPLICATION PROCEDURE:

1. Candidate should submit the duly filled prescribed application form along with self-attested copy of educational certificates, experience certificates, etc. at the time of Walk-in-Interview.
2. Incomplete application without any supporting documents will be summarily rejected.
3. Original documents / certificates will have to be produced at the time of Walk-in-Interview for verification.
4. Candidate will be allowed to attend the interview, subject to the certificate verification and eligibility criteria.
5. Candidates are advised not to send hard copy of application to the Institute.

IMPORTANT DATES:

Date of advertisement	:	15.08.2025
Date & Venue of Walk-in-Interview	:	Sriperumbudur: 30.08.2025 Bangalore to Chennai High Way, Sriperumbudur – 602 105.
		Chandigarh: 19.09.2025 Sector 12, Chandigarh – 160 012.
		Arunachalpradesh: 03.09.2025 Rajiv Gandhi University, Doimukh - 791 112.
Registration Time & Certificate Verification	:	09.00 AM onwards
Time of Walk-in-Interview	:	11.00 AM

Candidates are requested to complete the registration with in the stipulated time period mentioned above. Candidates who arrive on or after 11.00 AM will not be permitted for the registration / interview.

**-Sd/-
Assistant Registrar**



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Rajiv Gandhi National Institute of Youth Development
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युवा विभाग, भारत सरकार, नई दिल्ली
Ministry of Youth Affairs & Sports, Government of India
सुरिपेरुम्बुदुर – 602105 / तमिल नाडु /Tamil Nadu

For office use
APPL. No:

**Application for the post of Training Associate (On Contract) /
Consultant (Finance & Administration)
[Purely Temporary position on Contract basis]**

Please read the information carefully on website prior to filling up this application form. You may use separate sheet/s wherever required. **Documentary evidence(s) is/are to be attached for the data provided** in this application failing which due weightage will not be given during scrutiny.

Advertisement No & Date:

Department:

Venue:

Please affix recent
passport size
photograph

1. (i) Full Name (in **BLOCK** letters) :

(ii) Father's/Husband's Name:

(iii) Category:

Whether belonging to SC/ST/OBC/PWD, Attach Certificate.

2. Date of Birth : Age : 3. (a) Nationality:.....

(b) Gender: Male / Female / Others (c) State/UT to which you belong:

(d) Marital Status:

4. Postal Address for correspondence.

5. Permanent Address (with Phone no. & Mobile):

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.....Pin Code:

.....Pin Code:

Mobile No.:

E-mail ID:

6. Educational Qualifications (Start with SSLC):

Sl. No.	Examination Passed	Name of the University/Board	Month & Year of Passing	Subject / Specialization	% of Marks / Grade (CGPA)	Division / Class

7. Prizes, Awards, Rank received etc. (if any, attach certificate):

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8. (a) Post held at present:

Post held	Date of Appointment	Name & Address of Employer	Salary per month (Rs.)

9. Experience (In chronological order):

Sl. No	Name of the Employer	Post held	Period of Employment		Salary per month (Rs.)
			From	To	

10. Any other details:

(Attach separate sheet if required)

11. Please give details of three referees (Not from the blood relation to the candidate), At least one should be the current / previous employer:

(i) Name: (i) Name:

Designation:Designation:

Full Address:Full Address:

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Contact No. Contact No.

E-mail: E-mail:

11. Any other relevant information:

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DECLARATION

"I hereby declare that all the statements made in this application are true and complete to the best of my knowledge, belief and nothing has been concealed / distorted. I am aware that, if at any time I am found to have concealed / distorted any material information, my appointment is liable to be summarily terminated without any notice. Moreover, if any information is found incorrect/wrong, I shall be liable for action as decided by the Institute authority".

Date:

Place:

(Signature of Applicant)

Enclosure:

S. No	Description	Enclosed
1.	Self-attested 10 th , 12 th Marks statements	Yes / No
2.	Self-attested UG, PG Degree Certificates	Yes / No
3.	Self-attested UG, PG Mark Statements	Yes / No
4.	Self-attested Community Certificate	Yes / No
5.	Self-attested Experience Certificates	Yes / No
6.	Any other certificates	Yes / No