

MINUTES

of the

29TH MEETING OF THE FINANCE COMMITTEE OF RAJIV GANDHI
UNIVERSITY HELD ON 21.03.2025 AT 02:30 PM IN VC SECRETARIAT

(BLENDED MODE)



RAJIV GANDHI UNIVERSITY

RONO HILLS, DOIMUKH – 791112

ARUNACHAL PRADESH

**RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH, ITANAGAR**

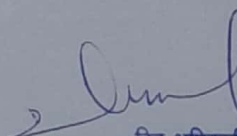
**MINUTES OF THE 29TH MEETING OF THE FINANCE COMMITTEE OF RAJIV GANDHI UNIVERSITY HELD ON
21ST MARCH 2025 AT 02:30 PM IN VC SECRETARIAT, RAJIV GANDHI UNIVERSITY IN BLENDED MODE**

The 29th Meeting of the Finance Committee of Rajiv Gandhi University was held on 21st March 2025 at 02:30 PM in the Vice Chancellor's Secretariat in Blended Mode. The following members attended the meeting:

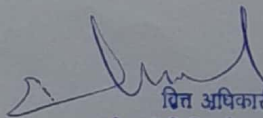
01	Prof. S.K. Nayak, Vice Chancellor (Acting)	Ex-Officio-Chairman
02	Mr. Mukesh Kumar Director (IFD), MoE	Representative of JS & FA (MoE)
03	Mr. Subhash Chand Sharu Director(CU-I), CUB, MoE	Representative of JS, CUB, MoE
04	Mr. Lokesh Kumar Jangra Under Secretary (CU), UGC	Representative of JS (CU), UGC
05	Dr. N.T. Rikam, Registrar	Special Invitee
06	Prof. (Ms.) Elizabeth Hangsing Dept. of Education	Member (Nominee of RGU Court)
07	Prof. (Ms.) Ajanta Borgohain Rajkonwar Vice Chancellor, Assam Women's University Jorhat	Member (EC Nominee)
08	Prof. (Ms.) Jharna Chakraborty Dept. of Zoology	Member (EC Nominee)
09	Prof. (Ms.) Vandana Upadhyay Dept. of Economics	Member (EC Nominee)
10	Mr. Solung Sonam, Deputy Registrar (Est./DDO)	Special Invitee
11	Mr. S.K. Sur, Consultant (Accounts)	Special Invitee
12	Prof. Otem Padung, Finance Officer	Ex-Officio-Secretary

At the outset, the Chairman greeted and welcomed all the Members to 29th Finance Committee meeting. Joining the Chairman, Finance Officer also greeted and welcomed all the Members of the Finance Committee. As quorum for the meeting was met, the FC took up the agenda for discussion/deliberation.

The comments received from UGC vide letter No. F.20-6/2018(CU)/85347 dated 19.03.2025 and IFD, MoE vide letter F. No. 9-7/2014-IFD pt dated 18.03.2025 were placed by the Finance Officer along with agenda items. The FC noted that no comments were received on the 29th FC agenda from CUB, MoE. While discussing each agenda item, the F.O presented the comments and observations received from UGC and IFD (MoE).


रित्त अधिकारी/Finance Officer
राजीव गाँधी विश्वविद्यालय/Rajiv Gandhi University
रोनो हिल्स, दोईमुख/Rono Hills Doimukh
पी.ओ. अरुणाचल प्रदेश/P.O. Arunachal Pradesh

FC:29:01	To Confirm the Minutes of the 28 th Meeting of the Finance Committee held on 27.09.2024.
	The FC noted that the minutes of the 28th Meeting of the Finance Committee held on 27.09.2024 were circulated to all the Members of the FC, a copy of which was placed as Annexure - 29:01-A. As no comments were received from any of the members, the Finance Committee confirmed the minutes of 28th meeting of the Finance Committee held on 27.09.2024.
FC:29:02	To accept the Action Taken Report (ATR) on the decisions of the 28 th Meeting of the Finance Committee held on 27.09.2024.
	The FC noted that the Action Taken Report (ATR) on the decisions taken at the 28th Meeting of the Finance Committee held on 27.09.2024 which was placed as Annexure-29:02-B. The FC accepted the Action Taken Report (ATR) on the decisions made at the 28th meeting of the Finance Committee held on 27.09.2024. However, under agenda item No. FC:28:06 of 28th FC: 'To consider project proposal for equipments in Central Instrumentation Facility (CIF)' submitted to HEFA , MoE, Gol, F.O clarified that RGU sent a detailed proposal to HEFA through MoE for consideration of financial grant under admissible components as per the guidelines/norms of HEFA and the University is awaiting update on the matter from the Ministry of Education. The representatives of IFD and CUB (MoE) informed the members that they will pursue the matter. While discussing the agenda, the FC also noted the comments received from UGC vide letter No. F.20-6/2018(CU)/85347 dated 19.03.2025 and IFD, MoE vide letter F. No. 9-7/2014-IFD pt dated 18.03.2025.
FC:29:03	To consider and approve allocation of special grant (fund) for procurement of vehicles.
	The FC noted that most of the University's vehicles including buses, water tanker and truck have surpassed their lifespan, standard mileage and are in highly dilapidated condition. This poses significant risk for continuing use particularly in the uneven hilly area. As of now, the maintenance cost of these vehicles is exceeding the original price. Due to inadequate accommodation facilities and Halls of Residences within the campus, most of the students, teachers and non-teaching staff commute from outside every working day. Till now Rajiv Gandhi University has not requested any special grant (fund) from the UGC/MoE for procurement of vehicles. During recent visit of internal Audit Team (MoE), the members have observed the same and verbally suggested for replacement of these outlived vehicles. The FC also noted that as per the Central Motor Vehicles (First Amendment) Rules, 2003, published in Gazette of India, vide Notification No. GSR 29 (E), dated 16th January 2023, vehicles owned by the Central Government shall expire after the lapse of 15 years from the date of initial registration of the vehicle and the same be disposed off. In compliance to this, the University has already sent a request letter to Ministry of Education, Gol to release special grant (Fund) for procurement of vehicles against outlived vehicles. In view of the above, the FC may ratify the action taken by the University and recommend the proposal for procurement of following vehicles through GeM/BoQ:


 वित्त अधिकारी/Finance Officer
 राजीव गांधी विश्वविद्यालय/Rajiv Gandhi University
 रोहो हिल्स, दोईमुख/Rono Hills Doimukh
 पी.ओ. अरुणाचल प्रदेश/P.O. Arunachal Pradesh

Sl. No.	Details of vehicle	No.	Cost	Total
1.	Bus (42 to 45 seater)	06	42,00,000.00	2,00,00,000.00
2.	Water Tanker	01	35,00,000.00	35,00,000.00
3.	Ambulance	01	18,00,000.00	18,00,000.00
			G/Total:	2,53,00,000.00

Letter dated 21/01/2025 written to MoE and Notification No. GSR 29(E), dated 6th January 2023 was placed as **Annexure-29:03-C**.

The FC discussed the matter in detail. The representatives of the IFD and CUB, MoE and UGC informed the FC members that University should prioritize its requirement and meet up the expenditure accordingly from the available fund. Further, they informed that no provision was exist for allocation of special grant for such proposal in the current F.Y. They informed that the University should raise the proposal during the Budget proposal for the F.Y 2025-26. The University should include the proposal and demand for required fund in the R.B.E for F.Y 2025-26 for consideration of allocation by the UGC/MoE. As advised by the representatives of UGC, IFD and CUB (MoE), a detailed proposal may be sent to UGC/ MoE for consideration of allocating more funds for the proposal.

While discussing the agenda, the FC also noted the comments received from UGC vide letter No. F.20-6/2018(CU)/85347 dated 19.03.2025 and IFD, MoE vide letter F. No. 9-7/2014-IFD pt dated 18.03.2025.

FC:29:04 To consider and approve appointment of 25 nos. of Data Entry Operator (DEO) on contractual basis against regular positions.

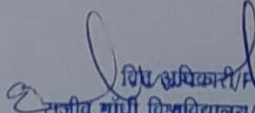
The FC noted that as per the rationalization report submitted to the UGC, there are a total of 254 sanctioned non-teaching positions in the University against 277 teaching positions making a Teaching to Non-Teaching ratio of 1:0.09. However, the ideal ratio as per UGC norms is 1:1.1. Therefore, there is an acute shortage of Non-Teaching positions to run the administration. Out of 254 (A-19, B- 51, C-184), 198 positions are filled and 56 are vacant. Some of these positions have been advertised in the month of July/Aug 2024. However, in absence of a regular Vice Chancellor, the process couldn't be completed.

In view of administrative exigency to assist 40+ academic departments and around 20 administrative branches, University may be allowed to fill up these contractual positions of Data Entry Operator (DEOs) against the equivalent vacant Non Teaching positions. Requisition of DEO with vacancy position and advertisement details was placed as **Annexure-29:04-D**.

Proposed DEOs on contractual	Remuneration per person per month	Financial Liability per month (INR)
25	Rs. 35,000/-	Rs. 8,75,000/-

The FC discussed the matter at length. The representatives from UGC, IFD and CUB (MoE) informed the members that University should prioritize its requirement. They should fill up the contractual staff vacancies through regular appointment or appointment may be done through outsourcing agency and may be paid as per the Minimum Wage Act of Central/State Government.

The FC deliberated on the matter and as advised by UGC, IFD and CUB (MoE), if there is urgency, University may engage DEOs on contractual basis till the vacant positions are filled.


 विधि अधिकारी/Finance Officer
 राजीव गांधी विश्वविद्यालय/Rajiv Gandhi University
 रोनो हिल्स, दोईमुख/Rono Hills Doimukh
 पी.ओ. अरुणाचल प्रदेश/P.O. Arunachal Pradesh

The University should fill up these positions through proper advertisement after due observation of approved recruitment rules. Regarding monthly remuneration of Rs. 35,000/- as proposed in the agenda, the representative from UGC, IFD and CUB, MOE advised for adoption of minimum wages paid for such contractual position by Central Government and State Government whichever is higher and the expenditure shall be met from Recurring Grant – OH-31.

While discussing the agenda, the FC also noted the comments received from UGC vide letter No. F.20-6/2018(CU)/85347 dated 19.03.2025 and IFD, MoE vide letter F. No. 9-7/2014-IFD pt dated 18.03.2025.

FC:29:05 To enhance honorarium in respect of Library Interns on Contractual basis.

The FC noted that 3 (three) numbers of Library Interns are presently working on contractual basis in the University, namely Ms. Nangki Mekir, Mr. Renzing Panor and Mr. Tania Eru. Presently they are drawing an honorarium of Rs. 19,834/- p.m. They are requesting for enhanced honorarium being paid in some reputed Institutions in India. The analogy of honorarium in respect of various contractual positions in Centrally Funded Institutions was placed as **Annexure-29:05-E**.

FC discussed the matter at length. It is observed that honorarium being paid in various IITs/Physical Research Laboratories has been attached for reference. In this regard, University is advised to prepare a comparative statement of honorarium being paid in other similar Central Universities and placed before the FC for consideration. As suggested by the representatives of UGC, IFD and CUB (MoE), University should seek analogy from neighbouring CUs and placed the matter again in the Finance Committee for consideration. Meanwhile, University should send a detailed proposal to UGC, CU Bureau and IFD, MoE for consideration.

While discussing the agenda, the FC also noted the comments received from UGC vide letter No. F.20-6/2018(CU)/85347 dated 19.03.2025 and IFD, MoE vide letter F. No. 9-7/2014-IFD pt dated 18.03.2025.

FC:29:06 Reporting Item:

Under the item, the FC noted the observation/comments on the agenda received from UGC and IFD (MoE).

a) Successful implementation of Finance Module in Samarth portal.

The University has successfully implemented the Finance Module of Samarth portal. The FC noted the same.

b) Grants Received and Expenditure position till February 2025 (F.Y 2024-25) under Salary Grant (OH-36), Recurring Grant (OH:31) and Capital Assets (OH-35).

(Rs. In lakh)					
HEAD	REVISED BUDGET PROPOSAL 2024-25	RE-Allocation 2024-25	GRANTS RECEIVED Till date	EXPDR. As on 04.03.2025	Balance Available
SALARY-36					
SALARY FACULTY	5092.75	5000.00	5000.00	4561.56	438.44
SALARY NON FACULTY	2414.56	2200.00	2200.00	1962.78	237.22
OTHER COMPONENTS	605.78	500.00	500.00	438.06	61.94
TOTAL	8113.09	7700.00	7700.00	6962.40	737.60

वित्त अधिकारी/Finance Officer
राजीव गांधी विश्वविद्यालय/Rajiv Gandhi University
रोनो हिल्स, दोईमुख/Rono Hills Doimukh
पी.ओ. अरुणाचल प्रदेश/P.O. Arunachal Pradesh

2. GRANTS RECEIVED AND EXPENDITURE POSITION (2024-25 UNDER RECURRING HEAD (OH-31) w.e.f. 01.04.2024 TO 04.03.2025

HEAD	REVISED BUDGET PROPOSAL 2024-25	RE-Allocation 2024-25	GRANTS RECEIVED Till date	EXPDR. As on 04.03.2025	Balance Available
RECURRING-31					
PENSIONARY BENEFIT-31	872.97	750.00	3627.44	708.79	
NON NET FELLOWSHIP-31	284.28	250.00		217.10	
NON SALARY COMPONENT-31	3106.79	2950.00		2815.45	
IRG					
			300.00		
TOTAL	4264.04	3950.00	3927.44	3736.24	191.20

CAPITAL GRANT-35 (2024-25)

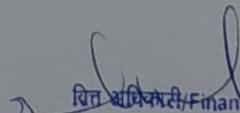
3. GRANTS RECEIVED AND EXPENDITURE POSITION UNDER CAPITAL ASSETS(OH-35) w.e.f. 01.04.2024 to 04.03.2025

Head of Account	BUDGET PROPOSAL 2024-25	BUDGET Allocation 2024-25	GRANTS RECEIVED	EXPDR. As on 04.03.2025	Balance Available
Books & Journal	250.00	400.00	400.00	168.80	231.20
ICT (Infra. for Online Learning & E Resources)	400.00				
Small Equipments/Laboratories	250.00				
Campus Development	500.00				
Other Infra. i/c Furniture Fixture	250.00				
C/o Administrative Building	1500.00	1000.00	1000.00	0.00	1000.00
C/o Zoology Building	974.00	500.00	500.00	155.51	344.49
HEFA-EWS	500.00	500.00	500.00	200.00	300.00
Total	4624.00	2400.00	2400.00	524.31	1875.69

The FC noted the same.

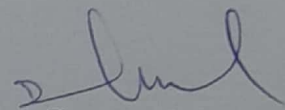
It was observed by UGC, IFD, MoE that under item FC:29:6 (b) expenditure under OH-35 (Capital Assets) is minimal as compared to grants received and sought clarification from the University. F.O while briefing the members on the expenditure status and fund position of the University against the grants- in-aid sanctioned to University under various Heads; i.e; Salary Head (OH-36), Recurring Head (OH-31) and Capital Assets Head (OH-35) stated that the unutilized/remaining grant available with the University under these heads shall be expended within March 31, 2025. Further, he urged UGC, IFD, CUB, MoE to allocate more fund under Capital Assets Head and Recurring Head in the next F.Y 2025-26.

c)	Pension Matter/Status
	Pension matter of RGU is under consideration by the MoE, Gol. The University has responded to the queries by the MoE, Gol vide letter No. Estt-177/PS/200 (Vol-II/226 dated 31.12.2024. Now, response from MoE is awaited. The FC noted the same.


 वित्त अधिकारी/Finance Officer
 राजीव गांधी विश्वविद्यालय/Rajiv Gandhi University
 रोहो हिल्स, दोईमुख/Rono Hills Doimukh
 पी.ओ. अरुणाचल प्रदेश/P.O. Arunachal Pradesh

d)	Status on the ICT proposal
	The FC noted that RGU made a request for grants against the ICT proposals and their correspondence DPR under Grant-in-Aid were sent through email to the Secretary, MoE, Dept. of Higher Education New Delhi on 25th June 2024. Hard copies were also sent through speed post. As per the observation and as desired by the Ministry of Education, at Sl. No. 8 of the project proposal; titled 'Computer Centre' has been furnished to the Ministry through reply email on 17th September 2024. At present, response from the MoE, GoI is awaited. The FC noted the same. F.O urged the UGC, IFD and CUB (MoE) to expedite the proposal for financial grant for procurement of ICT equipment for Central Instrumentation Facility (CIF) in RGU. The representatives of UGC, IFD and CUB (MoE) informed the University that they will pursue the matter.
e)	Status on Annual Accounts and SAR for F.Y 2023-24
	Comments on Draft SAR 2023-24 had already forwarded to PAG, Arunachal Pradesh. However, the final report of SAR for the F.Y 2023-24 has not been received from PAG, Itanagar. On receipt of the same, it will be submitted to MoE/UGC, New Delhi. The FC noted the same. As directed by the UGC, IFD and CUB (MoE), University should finalize the SAR for the F.Y 2023-24 at the earliest for onward submission to MoE.

As there was no other item for discussion, the meeting came to an end with vote of thanks by the Finance Officer.



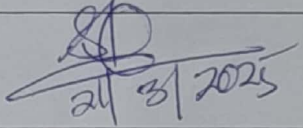
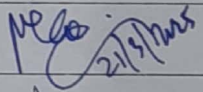
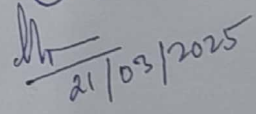
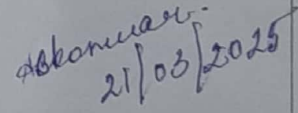
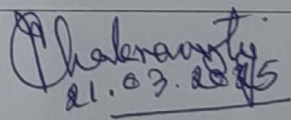
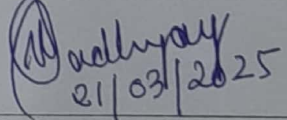
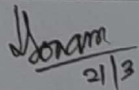
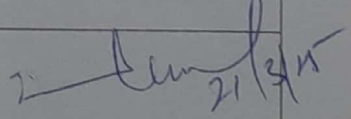
Finance Officer &
Ex-Officio Secretary, Finance Committee
Rajiv Gandhi University

दित्त अधिकारी/Finance Officer
राजीव गांधी विश्वविद्यालय/Rajiv Gandhi University
रोनो हिल्स, दोईमुख/Rono Hills Doimukh
पी.ओ. अरुणाचल प्रदेश/P.O. Arunachal Pradesh

राजीवगाँधीविश्वविद्यालय
RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH

राजीव गांधी विश्वविद्यालय की वित्त समिति की 29वीं बैठक 21 मार्च 2025 को दोपहर 02:30 बजे आरजीयू के उप-कुलपति के सचिवालय में मिश्रित मोड में आयोजित की गई।

**29th Meeting of the Finance Committee of Rajiv Gandhi University held on
21st March 2025 at 02:30 PM in Vice Chancellor's Secretariat, RGU in Blended Mode**

Sl. No.	Name & Designation		Signature with date
01	Prof. S.K. Nayak, Vice Chancellor (Acting)	Ex-Officio-Chairman	 21/3/2025
02	Mr. Mukesh Kumar Director (IFD), MoE	Representative of JS & FA (MoE)	online
03	Mr. Subhash Chand Sharu Director(CU-I), CUB, MoE	Representative of JS, , DoHE, CUB	online
04	Mr. L.K. Jangra Under Secretary (CU), UGC	Representative of JS (CU), UGC	online
05	Dr. N.T. Rikam, Registrar	Special Invitee	 21/3/2025
06	Prof. (Ms.) Elizabeth Hangsing Dept. of Education	Member (Nominee of RGU Court)	 21/03/2025
07	Prof. (Ms.) Ajanta Borgohain Rajkonwar Vice Chancellor, Assam Women's University Jorhat	Member (EC Nominee)	 21/03/2025
08	Prof. (Ms.) Jharna Chakraborty Dept. of Zoology	Member (EC Nominee)	 21.03.2025
09	Prof. (Ms.) Vandana Upadhyay Dept. of Economics	Member (EC Nominee)	 21/03/2025
10	Mr. B.K. Shah, Executive Engineer	Special Invitee	-
11	Mr. Solung Sonam, Deputy Registrar (Est.)	Special Invitee	 21/3
12	Mr. Hage Kojee, Asst. Registrar (Audit)	Special Invitee	-
13	Prof. Otem Padung, Finance Officer	Ex-Officio-Secretary	 21/3/25

14 S.K. Sur
(Consultant (Accounts))

Spl. Invitee

