



राजीव गाँधी विश्वविद्यालय  
RAJIV GANDHI UNIVERSITY

(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित)  
(A CENTRAL UNIVERSITY ESTABLISHED IN 2007 AN ACT OF PARLIAMENT OF INDIA)

रोनो हिल्स, दोइमुख (ईटानगर)  
Rono Hills, Doimukh (Itanagar)  
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No.AC-EC-1143/12(Vol-VI)

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Dated the.....30<sup>th</sup> October' 2024

To

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Sub: Forwarding the copy of Minutes of the 60<sup>th</sup> Meeting of the Executive Council.

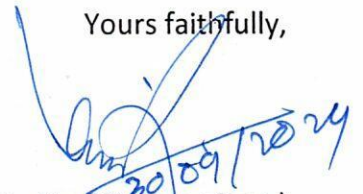
Sir/Madam,

May please find herewith a copy of minutes of the 60<sup>th</sup> Executive Council Meeting of this University held on 30 September' 2024 for your kind perusal and comments, if any, please. The comments or suggestions if any, may be communicated to the undersigned on or before 10 October' 2024.

This is for your kind information and consideration.

Encl: As above.

Yours faithfully,



( Dr. Nani Tamang Jose )  
Jt. Registrar(Acad. & Conf.)

**MINUTES OF THE**  
**MEETING OF THE 60<sup>TH</sup> EXECUTIVE COUNCIL**

**HELD ON**  
**30.09.2024**



**RAJIV GANDHI UNIVERSITY**  
(Central University)  
RONO HILLS, DOIMUKH – 791 112  
ARUNACHAL PRADESH





**RAJIV GANDHI UNIVERSITY  
RONO HILLS, DOIMUKH**

**MINUTES OF THE 60<sup>TH</sup> EXECUTIVE COUNCIL MEETING**

The 60<sup>th</sup> Meeting of the Executive Council was held on 30<sup>th</sup> September, 2024 at 2:30 P.M. in the Office Chamber of the Vice-Chancellor in blended mode.

The following members attended the meeting on physical as well as on virtual mode:

1.	Prof. Saket Kushwaha, Vice Chancellor	Chairman (Ex-officio)
2.	Prof. S.K. Patnaik, Dean, Faculty of Environmental Sciences	Member
3.	Prof. S.S. Singh, Dean, Faculty of Languages	Member
4.	Prof. Jharna Chakravarty, Department of Zoology	Member
5.	Dr. Marpe Sora, Department of Computer Science & Engineering (CSE)	Member
6.	Dr. Ayam Victor Singh, Department of Botany	Member
7.	Prof. Anurag Sharma, Director, Centre for Entrepreneurship Development, University of Rajasthan, Jaipur	Member
8.	Smt. Sujatha Nayak, Jeevanvrati Karyakarta, Vivekananda Rock Memorial & Vivekananda Kendra, Kanyakumari	Member
9.	Dr. Agin Taboh, Department of Commerce, J.N. College, Pasighat, Arunachal Pradesh	Member
10.	Prof. Otem Padung, Finance Officer	Special Invitee
11.	Dr. N.T. Jose, Joint Registrar (Academic & Conference)	Special Invitee
12.	Dr. N.T. Rikam, Registrar, RGU	Secretary (Ex-officio)

Prof. Tana Showren, Department of History, Rajiv Gandhi University, Prof. Buno Zetsuvi, Department of Education, Nagaland University, Kohima and Prof. Ram Naresh Singh, PG Department of Maithili, BNU University, Sahara, Bihar could not attend the meeting on account of their busy schedules and granted leave of absence.

Dr. N.T. Rikam, Registrar, welcomed all members to the meeting. He informed the members that the university is holding the 60th meeting of the Executive Council on short notice, as a few important agenda items need to be discussed and approvals are required. He further mentioned that this would be the last EC meeting being chaired by the incumbent Vice-Chancellor, Prof. Saket Kushwaha, as his tenure ends on 3rd October 2024. He further informed that a special resolution is being brought before the Executive Council for acknowledging the services of Prof. Saket Kushwaha as Vice-Chancellor of Rajiv Gandhi University for the last six (6) years.

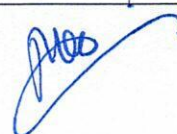
In his opening remarks, Prof. Saket Kushwaha greeted all members and informed them that this would be his last Executive Council Meeting as chair. He presented an overview of the development and growth achieved during his six-year tenure as Vice-Chancellor.



The number of departments at RGU has more than doubled, significantly enhancing academic offerings and campus development. Research-driven initiatives have led to a substantial increase in the number of Ph.D. degrees awarded, all while upholding the highest quality standards. Among the significant milestones achieved during the tenure are: (i) receiving a coveted Grade 'A' from NAAC in 2024, (ii) being recognized as the best Central University in the Himalayan Region, (iii) earning the title of Second Best Central University nationally in 2020, and (iv) establishing three extension campuses and resolving long-pending pension matters for employees.

The following Agenda items are being placed before the 60<sup>th</sup> meeting of the Executive Council for perusal, discussion and decision/recommendation:

<b>Item Nos.</b>	<b>Agenda Items and Decisions/Resolutions</b>
<b>EC:60.01</b>	<p>To confirm the Minutes of the 59<sup>th</sup> meeting of the Executive Council held on 30.08.2024.</p> <p>The EC noted that the minutes of the 59<sup>th</sup> meeting of the Executive Council was circulated amongst the members and no comments have been received so far. A copy of the minutes of the 59<sup>th</sup> meeting of the Executive Council was placed at Annexure-I.</p> <p><b>The EC perused and confirmed the same.</b></p>
<b>EC:60.02</b>	<p>To confirm the Action Taken Report (ATR) on the decision of the 59<sup>th</sup> meeting of the Executive Council held on 30.08.2024.</p> <p>The EC noted the Action taken report (ATR) which was placed at Annexure-II for perusal and consideration.</p> <p><b>The EC perused and confirmed the same.</b></p>
<b>EC:60.03</b>	<p>To approve the minutes of the 49<sup>th</sup> Academic Council held on 26.09.2024.</p> <p>The EC noted the minutes of the 49<sup>th</sup> Academic Council held on 26.09.2024. The minutes was placed at Annexure-III.</p> <p><b>The EC perused and approved the same.</b></p>
<b>EC:60.04</b>	<p>To approve the minutes of the 28<sup>th</sup> Finance Committee held on 27.09.2024.</p> <p>The RC thoroughly perused and approved the 28<sup>th</sup> Finance Committee meeting held on 27.09.2024. The minutes was placed at Annexure-IV.</p> <p><b>The EC perused and approve the same.</b></p>





EC:60.05	<p>To discuss and approve the minutes of 30<sup>th</sup> Building Construction Committee (BCC).</p> <p>The EC minutely perused the 30<sup>th</sup> Building Construction Committee held on 23.09.2024. The minutes was placed at Annexure-V.</p> <p><b>The EC perused and approved the same. However, as per the directives received from the Ministry of Education/UGC, henceforth, the minutes of the Building Construction Committee (BCC) shall be forwarded to MoE/UGC for perusal and approval. Upon receiving approval, the same shall be presented in the FC and EC for discussion and approval. The EC also observed that the name of Prof. Otem Padung, Finance Officer was wrongly reflected in the Minutes of the meeting whereas, he did not attend the meeting. Hence, a ratification on the minutes may be made for granting leave of absence.</b></p>
EC:60.06	<p>(i) Opening of confidential envelopes for considering of CAS promotion in various faculty positions (through interview).</p> <p><b>The EC perused and approved the same.</b></p> <p>(ii) Opening of confidential envelopes for considering of CAS promotion in various faculties (non-interview)</p> <p><b>The EC perused and approved the same.</b></p>
EC:60.07	<p>To ratify the action taken by the University authority for extension of 5<sup>th</sup> year deputation period from 24-09-2024 to 23-09-2025 in respect of Dr. N.T. Rikam, Registrar.</p> <p>The EC noted that the university authority had granted extension of 5<sup>th</sup> year deputation period from 24-09-2024 to 23-09-2025 vide Notification No.PF-575/2020/NTR dtd.29-08-2024 was placed at Annexure-VI.</p> <p><b>The EC perused and ratified the same.</b></p>
EC:60.08	<p>To ratify the action taken by the University authority for extension of 5<sup>th</sup> year deputation period from 25-09-2024 to 24-09-2025 in respect of Dr. Bijay Raji, Controller of Examinations.</p> <p>The EC noted that the university authority has granted extension of 5<sup>th</sup> year deputation period from 25-09-2024 to 24-09-2025 vide Notification No.PF-577/2020/BR dtd.29-08-2024 was placed at Annexure- VII.</p> <p><b>The EC perused and ratified the same.</b></p>



<p><b>EC:60.09</b></p>	<p>To ratify the action taken by the University authority to deduct an amount of Rs. 25000/- Rs. 18000/- p.m. &amp; Rs. 7000/- p.m. for 26 months out of accumulated arrear amount of Rs. 1,80,000/-) being maintenance allowance from salary of Mr. Gom Taye, Sr. Technical Assistant and deposit the same to the Bank A/c. of Smt. Heprit Lego, wife of Mr. Gom Taye.</p> <p>The EC noted that as per the directives of the Chief Judicial Magistrate, Roing, Lower Dibang Valley (Annexure-VIII) the University authority has accorded approval for deducting an amount of Rs.7000/- PM for 26 months out of accumulated arrear amount of Rs.1,80,000/- and Rs.18,000/- PM being maintenance allowance from monthly salary of Mr. Gom Taye, Sr. Technical Assistant till further order (Annexure-IX). The amount to be deducted from the salary of Mr. Gom Taye and shall be deposited the same to A/c. No.10881508685, SBI, Roing Branch of Smt. Heprit Lego wife of Mr. Gom Taye.</p> <p><b>The EC perused and ratified the action taken by the university authority on the matter.</b></p>
<p><b>EC:60.10</b></p>	<p><b><u>Reporting Items:</u></b></p> <p>(a) The EC noted that as per decision of the 59<sup>th</sup> Executive Council vide Item No.EC:59:07(xiii) (Annexure-X) this University is going to engage Mr. Regum Nabam, Advocate, Hon'ble Gauhati High Court, Itanagar Permanent Bench as Legal Adviser-cum-Standing Counsel of this University.</p> <p><b>The EC perused and approved the same.</b></p> <p>(b) Reporting item in case related to Dr. Anil Mili, Associate Professor, Dept. of Physical Education and Dr. Philip Modi, Associate Professor, Dept. of Commerce, RGU.</p> <p><b>The EC perused and approved the same.</b></p>
<p><b>EC:60.11</b></p>	<p><b>Any other Business (AOB) with the permission of the Chair.</b></p> <p>(i) Approval of draft Comprehensive Standard Operating Procedure (CSOP) of Rajiv Gandhi University Sports Board</p> <p>The EC noted that the university has developed a draft Comprehensive Standard Operating Procedure (CSOP) as per the Notification No. ADPE/RGUSB/41/2011, dated 27<sup>th</sup> August 2024. The draft CSOP consists 08 (eight) parameters – (i) Preamble, (ii) Vision Mission &amp; Objectives, (iii) Composition &amp; Terms of reference of Sports Board, (iv) Responsibilities &amp; Powers of the Sports Board, (v) Process of Selection of Universities Teams, (vi) Sports Quota Admission &amp; TA/DA, (vii) Appointment of Coach &amp; Annual Budget and (viii) Award &amp; Incentives.</p> <p><b>The EC thoroughly perused the CSOP and approved the same. It was decided that the CSOP shall be forwarded to all concerned.</b></p>



	<p>(ii) Counting of previous/past services of faculty members of Rajiv Gandhi University.</p> <p><b>The EC noted the minutes of the counting of previous/past services of faculty members and approved the same. It was further resolved that the latest UGC guidelines shall be adopted by the university while counting the past services of faculty members.</b></p> <p>(iii) Clearance of probation period of faculty members.</p> <p>The EC noted the minutes/note for clearance of probation period of faculty members.</p> <p><b>The EC perused the minutes of the probation period of faculty members and approved the same.</b></p> <p>(iv) Clearance of probation period of Ms. Moyir Riba, Department of Education.</p> <p>The EC took a serious view of the fact that Mrs. Moyir Riba from the Department of Education has not submitted the required papers/documents for the clearance of her probation period, despite two reminders and verbal requests. The EC also noted that she has not responded to the letters issued by the university till date. The EC considered the Office Memorandum (OM) on probation/confirmation of service issued by the DoPT (No. 28020/3/2018-Estt.(C), dated 11th March 2019, as well as the UGC Regulations, 2018. Mrs. Moyir Riba's two-year probation period, including the 1+1 year extension, expired on 24.05.2024.</p> <p><b>After thorough deliberation, the EC resolved to grant an additional six months to Mrs. Moyir Riba, effective from 24.05.2024, to submit all the required documents/papers for the clearance of her probation period. The deadline for submission will be 23.11.2024. If she fails to submit the necessary documents/papers in accordance with the UGC Regulations, 2018, the university will terminate her services with effect from 24.11.2024.</b></p> <p><b>The assignment of Mrs. Moyir Riba in the Centre for Distance and Online Education (CDOE) shall be terminated with immediate effect, and she shall return to the Department of Education, where she was appointed as Assistant Professor. The EC withdrew the Order issued vide No. ET/PF-195/MR/2022, dated 2<sup>nd</sup> July 2024 for deputation of Ms. Moyir Riba from the Department of Education to IDE (now CDOE). A letter/order should be issued to this effect immediately.</b></p> <p>(v) Submission of Inquiry Report Against Mr. Moji Riba, Assistant Professor, Department of Mass Communication, for Prolonged Absence from Duty.</p> <p>The Executive Council (EC) thoroughly examined the detailed Inquiry Report submitted by the Inquiry Officer in response to Order No. ET/PF-156/MR/2005 (Part), dated 15th April 2024, concerning Mr. Moji Riba,</p>
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Assistant Professor, Department of Mass Communication, for unauthorized absence from duty from 27th September 2021 to 2nd October 2023 due to overstaying. The Inquiry Report confirmed and substantiated the charges of unauthorized absenteeism against Mr. Moji Riba, as outlined in Order No. ET/PF-156/MR/2005, dated 15th April 2024. The EC noted that Mr. Moji Riba has been absent from his duties again from 1st August 2024 to date without any communication or information. The EC also noted the letter (DO No. CM (ARUN)-07/2024, dated 26th August 2024) from the Hon'ble Chief Minister of Arunachal Pradesh, Itanagar, requesting the university to depute Mr. Moji Riba to work as a Creative Consultant for the Government of Arunachal Pradesh museum project to ensure its timely completion. The EC further noted the university's letter (No. ET/PF-156/MR/2005, dated 25th September 2024) permitting Mr. Moji Riba to undertake the assignment with the Government of Arunachal Pradesh on a deputation basis for a certain period. However, Mr. Moji Riba must submit an appropriate leave application for the duration of his absence.

**In light of the seriousness of the matter concerning Mr. Moji Riba, Assistant Professor, Department of Mass Communication, it was resolved that a legal opinion/advice shall be sought from the Legal Advisor of the university. The salary of Moji Riba shall be withheld from the month of September 2024 and the legal opinion shall be placed in the next meeting of the Executive Council.**

**Meanwhile, a letter is to be sent to Hon'ble Chief Minister, Govt. of Arunachal Pradesh regarding the assignment given to Mr. Moji Riba to be considered as per rules.**

(vi) Release of increment in respect of faculty members.

**The EC reviewed and ratified the decision made by the university to release the payable increments of faculty members upon submission of their APARs. It was further resolved that those who have failed to submit their APARs will be required to do so at the earliest. Upon receipt and scrutiny of their APARs, the university shall release their payable increments accordingly. If any faculty member fails to submit their APARs or does not meet the scrutiny requirements, their increments will not be released. Henceforth, the release of increment is linked with the APAR/PBAS.**

(vii) Enhancement of remuneration by Rs. 1,000/- for all contractual and contingency employees as a welfare measure.

The Executive Council noted the university's proposal as a welfare measure for low-income employees under the contractual and contingency categories, to enhance their salary by Rs. 1,000/- per month, effective from 1st October 2024.

**The Executive Council perused and approved the proposal.**

(viii) Submission of the Minutes of the DPC/Selection Committee Meeting for Up-gradation of the Assistant Registrar and the Post of Deputy Registrar on



Deputation.

The EC noted the minutes of the DPC/Selection Committee Meeting held on 27th September 2024 for the up-gradation of the Assistant Registrar from Level 10 to Level 11 and for the appointment to the post of Deputy Registrar on a deputation basis.

**The EC perused and approved the minutes of the DPC/Selection Committee Meeting held on 27th September 2024, with a modification on the effective of up-gradation of AR from Level 10 to 11, the effective date of up-gradation in respect of Mrs. Oriental Taggu, Assistant Registrar, will be the date of the next vacancy (01.03.2024), which arises upon the superannuation of Mr. T.K. Nath, who retired on 29th February 2024.**

**Mr. Gomar Basar, Assistant Registrar, has been selected for the post of Deputy Registrar in the Institute of Innovation and Skill Youth Development (IISYD) on a deputation basis. The deputation period shall be for a period of three (3) years, as specified in the Advertisement No. Estt-640/CYDLS/2024, dated 3rd September 2024. Upon the expiry of the deputation period, Mr. Gomar Basar will be repatriated to his original position (Assistant Registrar), and he shall not claim for pay protection under FR-22-B.(1) as applied in case of substantive post on completion of his deputation period.**

(ix) Matters related to the Centre for Distance and Online Education (CDOE).

**The Executive Council (EC) resolved that Prof. P.K. Acharya, from the Department of Education, shall be appointed as the Director of CDOE with immediate effect for a period of two (2) years, and it will be extendable for another one year with a fixed remuneration, replacing Prof. Ashan Riddi, Department of History. A proper handover process shall be conducted accordingly. The EC place on record the valuable services rendered by Prof. Ashan Riddi as Director, CDOE.**

**The EC further resolved that Dr. N.T. Jose, Joint Registrar (Academic & Conference), shall be appointed as Joint Registrar (Administration/Academic) to oversee matters related to the CDOE for a period of two years extendable for another one year in additional to his normal duties with a financial benefit as per rules with immediate effect till further order. An order to this effect shall be issued accordingly.**

(x) Appointment of Prof. Sanjeev Kumar as Director of Central Instrumentation Facilities (CIF).

**The EC approved the appointment of Prof. Sanjeev Kumar as Director of Centre Instrumentation Facilities (CIF) for a period of two years with immediate effect till further order.**

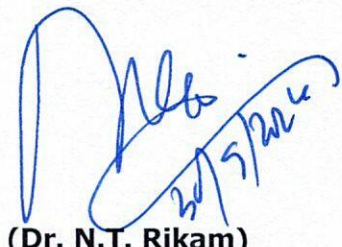


	<p>(xi) Appointment of Prof. S.K. Patnaik as Director of Institute of Under-graduate Studies (IUGS).</p> <p><b>The EC approved the appointment of Prof. S.K. Patnaik as Director of Institute of Under-graduate Studies (IUGS) in place of Dr. Rajesh Chakrabarty for a period of three years till further order. However, the other members shall remain the same. The EC place on records the valuable services rendered by Dr. Rajesh Chakrabarty. The IUGS will operate at CIF building till new space/building comes up.</b></p> <p>(xii) Ratify the action taken by the university to issue of the NOC/ Experience Certificate Format as per UGC.</p> <p><b>The EC perused the standard formats of the UGC for issuing NOC and Experience Certificates to faculty members. However, before any certificates are issued, the concerned faculty members must submit a request stating the purpose for which the certificates are needed. Upon receipt of the request letter from the faculty members, the university shall specify the purpose in the order itself. This procedure shall also be implemented for issuing vigilance clearance certificate.</b></p> <p>(xiii) To nominate a representative from a Law College to the Academic Council</p> <p>The EC noted the letter received from the Principal, Jarbom Gamlin Govt. Law College, Jote, Itanagar requesting the university to nominate a representative from the college.</p> <p><b>The EC perused and approved the request in principle. It was also decided to nominate a member from the Nursing College, and TRIHMS as a member of the Academic Council. A proper procedure will be followed to implement the constitution / amendment of the AC in this regard. The approval of the nomination will be communicated to the concerned college in writing. However, the matter shall be routed through the AC.</b></p> <p>(xiv) Proposal to include GST in all tender process, wherever applicable.</p> <p><b>The EC minutely perused the GST rules of the Govt. of India and approved the same. The same shall be included/incorporated in all tender papers wherever applicable.</b></p> <p>(xv) Proposal for creation of a full-fledged Public Relations Officer (PRO) Cell.</p> <p>The Council emphasized the urgent need for the university to establish a fully developed Public Relations Office (PRO) to manage public relations, communications, and public affairs effectively. The PRO will be responsible for disseminating information through the university's social media platforms, including Facebook, WhatsApp, Instagram, etc. It will act as a liaison with the Ministry of Education (MoE), the University Grants Commission (UGC), and other higher educational institutions to ensure</p>
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	<p>proper coordination and communication. The PRO will also responsible to publish any news on behalf the university with the approval of the competent authority.</p> <p><b>The EC perused and approved the proposal.</b></p> <p>(xvi) Special commendation on Prof. Saket Kushwaha as Vice-Chancellor.</p> <p>The EC acknowledged the phenomenal contribution of Prof. Saket Kushwaha as Vice-Chancellor. The Rajiv Gandhi University (RGU) community proudly acknowledges and records Prof. Saket Kushwaha's exceptional leadership and visionary approach as Vice-Chancellor. His transformative guidance has elevated RGU to new heights, significantly enhancing its academic excellence and expanding its infrastructure and facilities. Under his leadership, the university has made remarkable strides in research, innovation, collaborative networks, outreach, and community engagement.</p> <p>During his tenure as Vice-Chancellor (2018-2024), the university has witnessed significant growth in student enrollment and progression, along with mission-driven faculty recruitment and development. He fostered a dynamic work culture and created a welcoming, secure campus environment. His strategic initiatives have greatly enhanced the university's reputation through collaboration and active representation at both national and international forums. The EC placed on record and commended the indelible services rendered by Prof. Saket Kushwaha as Vice-Chancellor.</p>
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Dr. N.T. Rikam, Registrar, presented the vote of thanks and expressed gratitude to all the members for their active participation and meaningful discussion.



**(Dr. N.T. Rikam)**  
**Registrar-cum-Secretary**