

**RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH**

F. No. RGU/REG-52/ADM/21

Dated: 29.03.2025

OFFICE MEMORANDUM

In continuation to earlier Office Memorandum vide even number dated 26.03.2025 (copy attached), it is to inform that, in view of smooth and timely clearance/settlement of bills/vouchers relating to the financial year 2024-25, working days earlier declared on 30th and 31st March, 2025 stand cancelled.

Sd/-
Registrar

F. No. RGU/REG-52/ADM/21

Dated: 29.03.2025

Copy to:

1. PS to Vice-Chancellor for information.
2. All Deans of Faculties/DSW for information.
3. PS to Registrar/Finance Officer/Controller of Examinations/Librarian for information.
4. All Joint Registrars for information.
5. Joint Director (CC) for information with request to upload the same on the university website.
6. Executive Engineer for information.
7. All Deputy Registrars for information.
8. All Assistant Registrars for information.
9. ADPE for information.
10. All Section Officers / Estate Officer for information.
11. Office copy.



(Dr. N.T. Rikam)
Registrar

**RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH**

F. No. RGU/REG-52/ADM/21

Dated: 26.03.2025

OFFICE MEMORANDUM

In view of the closing of the financial year 2024-25, and in order to ensure timely settlement of various bills, administrative approval is hereby accorded to declare the 29th, 30th and 31st March, 2025 as 'Working Days, despite being holidays (Saturday, Sunday and Id-UI-Fitr), for the following offices/branches/sections:

1.	Vice-Chancellor's Secretariat
2.	Office of the Registrar
3.	Office of the Finance Officer
4.	Office of the Controller of Examinations
5.	Development Branch
6.	Store Branch
7.	Academic Branch
8.	Project Cell
9.	Finance Branch (Audit/Bill/Cash)
10.	Library
11.	V-sat/Computer Centre
12.	Administration Branch
13.	Teaching/Non-Teaching
14.	Physical Education Branch

The compensatory leave shall be granted to employees for performing their duties on the afore-mentioned days. Attendance sheet of the concerned offices/branches shall be submitted to the Office of the Registrar on daily basis of these days.

This is issued with the approval of the competent authority.

Sd/-
Registrar

F. No. RGU/REG-52/ADM/21

Dated: 26.03.2025

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(Dr. N.T. Rikam)
Registrar