

**RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH**

Dated: 16th Jan. 2020

Minutes of the Meeting held on 16th January 2020

A meeting of IQAC was held on 16th January 2020 at 10:00 am in the Chamber of Pro Vice-Chancellor to carry out preparation and compilation of NAAC Assessment and Accreditation Reports.

The following members were present:

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|--|-------------------|
| 1. Prof. A. Mitra, PVC | - Chairman |
| 2. Prof. R.C. Parida | - Director (IQAC) |
| 3. Prof. Utpal Bhattacharjee | - Member (IQAC) |
| 4. Dr. Rajesh Chakrabarty | - Member (IQAC) |
| 5. Jt. Registrar (Aca & Conf.) | - Member (IQAC) |
| 6. Dr. Sunil Nandi | - Special Invitee |
| 7. Dy. Registrar (Estt & Adm) | |
| 8. Executive Engineer | |
| 9. Assistant Librarian | |
| 10. Assistant Registrar (Exam) | |
| 11. Assistant Registrar (Outreach) | |
| 12. Assistant Registrar (Project Cell) | |

Chairman welcomed the members and appraised about the purpose of the meeting. The officer-in-charges of the following branches / sections are requested to expedite the submission of data for compilation of AQAR (2014-15 to 2018-19) and SSR.

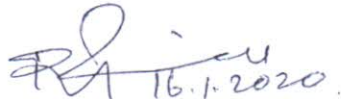
1. Examination Branch,
2. Library,
3. Project Cell,
4. Outreach Cell,
5. Engineering Branch
6. Establishment Branch
7. Estate Office and
8. Academic Branch

The branch heads and officers are requested to submit the data **on or before 23rd Jan. 2020**. The formats (hard & soft copy) will be circulated by IQAC.

The Geography department may be requested to provide Geo-tagging information for SSR compilation.

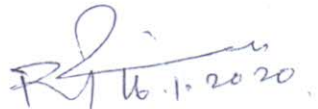
The committee on dual mode is requested to submit reports at the earliest for deciding Accreditation programme in dual mode or single mode

The meeting ended with vote of thanks from the Chair.


(Prof. R. C. Parida)
Director, IQAC

Copy to:

1. PS to Vice-Chancellor, for information.
2. PS to Registrar, for information.
3. All concerned members, for information
4. Office copy.


16.1.2020