

**Minutes**  
*of the*  
**24<sup>th</sup> Executive Council Meeting**  
*held*  
*On*  
**27<sup>th</sup> March 2019**



**RAJIV GANDHI UNIVERSITY**

**RONO HILLS, DOIMUKH P.O**

**(ITANAGAR)**

**Arunachal Pradesh, India**

## MINUTES OF THE 24<sup>TH</sup> EXECUTIVE COUCIL MEETING HELD ON 27 MARCH 2019

The 24<sup>th</sup> meeting of Executive Council was held on 27 March 2019 in the VC's Council Hall at 10.30 a.m. The following members were present:

Prof. Saket Kushwaha, Vice Chancellor	-	Ex-Officio Chairman
Prof. H.K. Sharma, Dean, Faculty of Languages	-	Member
Prof. Tasi Kaye, Dean, Faculty of Commerce and Management	-	Member
Prof. Tomo Riba, Department of Geography	-	Member
Prof. S.K. Nayak, Department of Economics	-	Member
Dr. S.S. Singh, Department of Hindi	-	Member
Dr. Rajesh Chakrabarty, Department of Chemistry	-	Member
Dr. (Mrs.) Amiya Rajbongshi, Retd. Vice Principal, North Lakhimpur College, Assam	-	Member
Prof. A. Mitra, Department of Economics	-	Special Invitee
0. Prof. Otem Padang, Finance Officer i/c	-	Special Invitee
1. Dr. David Pertin, Joint Registrar (Academic & Conference)	-	Special Invitee
2. Prof Tomo Riba, Registrar i/c	-	Ex-Officio Secretary

At the outset, the Chairman welcomed all the members to the 24<sup>th</sup> Executive Council Meeting. Al most all the outstation members could not attend the meeting as they were pre-occupied. The following agenda were then taken up for discussion and decisions taken:

**EC 24:01: To confirm the Minutes of the 22<sup>nd</sup> Meeting of the Executive Council held on 29<sup>th</sup> November, 2018.**

The EC noted that the minutes of the 22<sup>nd</sup> Executive Council meeting held on 29<sup>th</sup> November, 2018 were circulated amongst the members and no comments were received from any of the members so far.

**The EC confirmed the Minutes of the 22<sup>nd</sup> Meeting of the Executive Council held on 29<sup>th</sup> November, 2018.**

**EC 24:02: To consider the Action Taken Report (ATR) on the decision of the 22<sup>nd</sup> Executive Council meeting held on 29<sup>th</sup> November, 2018.**

The EC noted that in pursuance of the decisions taken in 22<sup>nd</sup> Executive Council meeting, the University Authority has implemented and executed the decisions of the Council, wherever applicable.

**The EC accepted the Action Taken Report (ATR) on the decisions of the 22<sup>nd</sup> Executive Council meeting held on 29<sup>th</sup> November, 2018.**

**EC 24:03: To confirm the Minutes of the 23<sup>rd</sup> Meeting of the Executive Council (Special) held on 8 March, 2019.**

The EC noted that the Special Meeting of the Executive Council was held to provide an extended panel for consideration of appointment of Chancellor of RGU. The panel prepared in the EC meeting was communicated to the MHRD for further necessary action from their end. The EC also noted that the minutes of the meeting was read out and sealed

*[Signature]*  
Registrar  
The Univ

as Top Confidential. No comments whatsoever, has been received from any of the members so far.

The EC confirmed the Minutes of the 23<sup>rd</sup> Meeting of the Executive Council (Special) held on 8<sup>th</sup> March, 2019.

**EC 24:04:** To ratify Ph.D degree awarded to 10 research scholars on having qualified for the award of Ph.D in the respective discipline during the period 21/11/2018 to 25/3/2019.

The EC noted that the University has declared the following research scholars to have qualified for the award of Ph.D degree in their respective disciplines:

1	<b>Mr. Luk Bahadur Chetry</b> (Enrolment No. RGU/RS-537/2014)	Prof. H. N. Sarma, Supervisor & Dr. Manuj Kumar Bharali, Co-Supervisor	Zoology (Life Sciences)	"Inhibitory Efficacy of Selected Medicinal Plant Extracts on Testosterone Induced Benign Prostatic Hyperplasia in Albino Rat"	28-11-2018/ 03-12-2018
2	<b>Ms. Karma Chozom</b> (Enrolment No. RGU/RS-414/2012)	Dr. Gibji Nimasow	Geography (Environmental Sciences)	"Land Suitability Analysis for Apple ( <i>Malus domestica</i> Borkh) Cultivation in West Kameng District of Arunachal Pradesh"	17-12-2018/ 19-12-2018
3	<b>Ms. Rinkiolu Chai</b> (Enrolment No. RGU/RS-460/2013)	Dr. Tage Rupa Sora	Geography (Environmental Sciences)	"Fluvial Geomorphic Analysis with special reference to Fluvial Hazards, Digaru River Basin, Lohit District, Arunachal Pradesh"	22-11-2018/ 22-02-2019
4	<b>Ms. Jyotshna Saikia</b> (Enrolment No. RGU/RS-623/2015)	Prof. N. C. Roy	Economics (Social Sciences)	"A Study of Fertility Human Capital in Assam"	08-02-2019
5	<b>Mr. Tade Sangdo</b> (Enrolment No. RGU/RS-407/2012)	Prof. Ashan Riddi	History (Social Sciences)	"The Study on British-Niyshi Relation 1826-1947"	19-02-2019/ 28-02-2019
6	<b>Ms. Millo Seema</b> (Enrolment No. RGU/RS-627/2016)	Prof. N. N. Hina	Political Science (Social Sciences)	"Panchayat and Rural Development in Arunachal Pradesh: A Case study of Ziro Valley of Lower Subansiri District"	19-02-2019/ 28-02-2019
7	<b>Ms. Dani Yama</b> (Enrolment No. RGU/RS-531/29014)	Prof. Sarah Hilaly	History (Social Sciences)	"A History of Traditional Healing System In Arunachal Pradesh : A Case Study of the Apatanis"	21-02-2019/ 01-03-2019

8	<b>Mr. Borang Tuting</b> (Enrolment No. RGU/RS-548/2014)	Prof. Sarah Hilaly	History (Social Sciences)	"History of Textiles In Arunachal Pradesh A Study of the Adi Weaving Traditions"	21-02-2019/ 01-03-2019
9	<b>Mr. Nyarik Geyi</b> (Enrolment No. RGU/RS-474/2013)	Prof. Tasi Kaye	Commerce (Commerce & Management Studies)	"An Economic Analysis of Horticultural Produces in Arunachal Pradesh: A Case Study of Orange and Pineapples in West Siang District"	05-03-2019/ 07-03-2019
10	<b>Mr. Rubu Tani</b> (Enrolment No. RGU/RS-510/2014)	Prof. Sarah Hilaly	History (Social Sciences)	"RESISTANCE MOVEMENTS IN EASTERN ARUNACHAL PRADESH: THE KHAMPTIS AND THE SINGPHOS 1825-1843"	15-03-2019/ 19-03-2019

The degree(s) will be conferred on the candidates in the next Convocation of the University.

The EC ratified the action taken by the University authority.

**EC:24:05: Constitution of a Roster Committee**

The EC noted that the matter was discussed in the 23<sup>rd</sup> Meeting of the Academic Council held on 14<sup>th</sup> March, 2019, wherein, the Chairman apprised the members that the University is going to float advertisement for 17 vacant teaching positions sanctioned by the UGC for which a Roster Committee will be constituted soon.

The University is also going to float advertisement for 47 teaching positions sanctioned by UGC including the positions of Dept. of Security Studies.

The EC after thorough deliberation on the matter decided that the aforementioned sanctioned teaching positions will be governed by the Roster System on the basis of MHRD Roster points. The EC felt that for vacant positions already sanctioned earlier shall be governed by old roster and new positions shall be governed by new roster.

**EC:24:06: On the introduction of Leave Pass Book in RGU**

The EC noted that in the 23<sup>rd</sup> Meeting of the Academic Council held on 14 March, 2019, wherein, it was decided that Leave Passport format shall be issued to all the HoDs for recording and maintaining leave records of regular faculty members of the University. The same shall be applicable for the academic administrators and non-teaching staff of the University.

The EC perused and ratified the action taken by the university authority.

*Liba*  
 Registrar  
 University of North  
 India

**EC:24:07: On the introduction of Health Diary system in RGU**

The EC noted that in the 23<sup>rd</sup> Meeting of the Academic Council held on 14 March, 2019, wherein, it was decided that the University will introduce Health Diary for all its regular employees and students so as to enable them to keep and maintain their health records intact.

**The EC perused and ratified the action taken by the university authority.**

**EC:24:08: Withdrawal of Executive Council Resolution No.EC:5:05 on the award of construction work orders**

The EC noted that the Executive Council in its 5<sup>th</sup> Meeting vide Resolution No. EC 5:05 had ratified the decision of the University for the award of Minor Work Order (Construction). In fact, it was the Rajiv Gandhi University Contractors Welfare Association, which demanded that all construction works should be given to them as done in the past under erstwhile Arunachal University. However, the office bearers have been informed that in view of the directive from the MHRD, New Delhi, all big projects be handed over to the Central Govt. Agencies like, NBCC, CPWD, BRO, etc. In such a situation, the 6<sup>th</sup> Building/Construction Committee decided that minor works of smaller amounts shall be given to the members of the Association on Work Order basis. The upper limit of such work orders shall be 25.00 lakhs only. All such works need to be ratified by the EC and FC of the University. The EC resolution read as under;

The Executive Council deliberated on the matter and ratified the decision taken in the 6<sup>th</sup> Building/Construction Committee Meeting of the University regarding the minor works of smaller amounts to be given on Work Order basis. The upper limit of such Work Orders shall be Rs.25.00 lakhs only".

The Competent Authority of the University proposes withdrawal of the said Executive Council resolution and endorses that the University must follow the GFR-2017 Guidelines in toto.

**The Executive Council perused and approved the proposal. Further, it was decided by the EC that;**

- i) The University must follow the GFR 2017 guidelines in toto.**
- ii) Priority emphasis should be on e-tendering.**
- iii) Regulation of UGC (Draft) regarding construction should be taken in to account.**
- iv) Empanelment of contractors/vendors shall be decided after thorough evaluation.**

**EC:24:09: To ratify the grant of Permanent affiliation to Govt. College, Yachuli, Lower Subansiri District, Arunachal Pradesh.**

The EC noted that Academic Council in its 21<sup>st</sup> Meeting held on 13<sup>th</sup> June, 2018, vide resolution No. AC:21:28 has granted permanent affiliation status to Govt. College, Yachuli, subject to ratification by the Executive Council, based on Screening Committee's report

and subsequently on recommendation of an Inspection Committee as the college fulfills all the basic criteria.

**The Executive Council ratified the action taken by the university authority.**

**EC:24:10: To ratify the decisions taken by the University Authority on the following issues as under:**

The EC noted that;

- (i) **Dr. Daniel Mize**, Assistant Professor, Dept. of Zoology has been granted the Study Leave for 3 (three) months w.e.f. 10.04.2019 to 12.09.2019 for his training on Technology of Movement Ecology at Institute of Avian Research (IAR) at Wilhelmshaven, Germany under the DBT Overseas Associate ship 2017-18 scheme.

**The Executive Council ratified the action taken by the university authority.**

- (ii) **Dr. Ravi Ranjan Kumar**, Assistant Professor, Dept. of Social Work of this University has been granted EOL for a period of 1 (one) year w.e.f 01.01.2019 (F/N) to enable him to join as Deputy Superintendent of Police (DSP), Bihar Police Service, Government of Bihar.

**The Executive Council ratified the action taken by the university authority on the items (i) and (ii) mentioned above;**

**The EC also noted that those teachers, who are going on leave during the examination period should give the name of the teacher, who will do examination work in his/her behalf.**

**EC:24:11: Proposal to change the nomenclature of Guest Assistant Professor to Guest Faculty**

The EC noted that the university has received a letter from the Secretary, UGC, New Delhi, bearing No.F.25-1/2018(PS/MISC.), dated 28 January, 2019 regarding enhancement of the rate of honorarium for Guest Faculty.

Further, it is to mention that this University has designated Guest Faculty as Guest Assistant Professor since many years. It is also to inform that some subject/technical experts were engaged as Guest Faculty with the remuneration @ Rs. 500/- per lecture who are engaged on demand of concerned HoD without any interview or selection in the department of Physical Education and Mass Communication.

In this regard, it is proposed to change the designation of Guest Assistant Professor to Guest Faculty. Moreover, Guest faculty (who are engaged in Physical Education and Mass Communication) may be given different nomenclature/designation.

**On the basis of recommendation of the Committee, the EC perused and approved the proposal as per the UGC guidelines/directive. The University shall implement the enhanced rate of honorarium of Guest Faculty from the next academic session - 2019-20. Further it was decided that;**



- i) Interview must be conducted for the post of Guest Faculty and proper procedure should be followed accordingly.
- ii) The same committee will also look into the positions of Guest Faculty, Department wise and develop format for API score, performance report for interview purpose. The Committee will also look into the justification and teaching work load, number of positions, etc shall be taken into account as the sole criterion for appointment of Guest Faculty.
- iii) Experts should be included in the interview board after obtaining approval from the Chairman through due process.

**EC:24:12:** On sharing of sanctioned posts of faculty equally in the department of Fine Arts & the department of Music

The EC noted that currently there are 3 (three) Under Graduate honours courses being run in the Department i.e. Bachelor of Fine Arts in Painting, Sculpture and Bachelor of Music in Hindustani Classical Music (Vocal). The Bachelor of Fine Arts in Painting and Sculpture are different from Bachelor of Music.

In this regard, if the natures of the courses are different, then the Sanctioned posts may be shared

The Executive Council perused and decided to share the faculty positions of the department of Fine Arts & the department of Music in the following manner:

	Department	Professor	Assoc. Prof	Asst. Prof.
A	Department of Fine Arts	0	1	3
B	Department of Music	1	1	1

Further, HoD shall explore appointment of resource person/guest faculty for extra course/paper specialization.

It was also decided that the Department of Fine Arts and Music will be divided into two separate independent departments and staff will be shared in the ratio 4:3. Meanwhile, the University would request UGC for more faculty members (7 each).

**EC: 24:13:** To consider the UGC approved teaching positions for the following existing and new Departments

The EC noted that in response to this office letter EG-268/UGC/2007, dated 13.02.2019, the UGC, New Delhi & Commission in its 539<sup>th</sup> meeting held on 26<sup>th</sup> February, 2019 has considered and approved creation of following teaching posts, vide F.No.1-1/2013(CU)Vol-XVII, dated 6<sup>th</sup> March, 2019.

*Aliba*

The UGC approved and sanctioned posts are shown below:

**(1) Existing Dept.:**

Sl. No.	Name of the Department	Teaching positions approved by UGC			
		Professor	Associate Professor	Assistant Professor	Total
1.	Dept. of Botany	-	-	1	1
2.	Department of Zoology	-	-	1	1
3.	Department of Physics	-	-	1	1
4.	Department of Chemistry	-	-	1	1
5.	Department of History	-	-	1	1
<b>Total posts for existing departments</b>		-	-	5	5

**(2) New Dept.:**

Sl. No.	Name of the Department	Teaching positions approved by UGC			
		Professor	Associate Professor	Assistant Professor	Total
1.	Dept. of Food Technology	1	2	4	7
2.	Department of Law	1	2	4	7
3.	Department of Statistics	1	2	4	7
<b>Total posts for new departments</b>		<b>3</b>	<b>6</b>	<b>12</b>	<b>21</b>
<b>Grand Total (Existing + New Depts.)</b>		<b>3</b>	<b>6</b>	<b>17</b>	<b>26</b>

The EC also noted that the above approval is subject to the fulfillment of the following conditions;

1. University may fill up the teaching position at the earliest and explore the possibility to allocate the vacant teaching position in the new areas where the requirement of teaching positions in a particular department is more needed.
2. The University should strictly adhere to the reservation policy for SC/ST/OBC/PH/EWS as per Govt. of India/UGC guidelines while filling up the teaching position.
3. The UGC regulation of 2018 relating to Minimum qualification for appointment of teacher and other Academic Staff in University and Colleges and measures for the maintenance of standard in Higher Education and as amended from time to time should be strictly followed.





The Executive Council perused and approved the proposal. It was decided to appoint department wise Coordinators for the new Departments sanctioned by UGC subject to fulfillment of following requirements:

1. BoS shall be constituted and its recommendation shall be placed to AC/EC for approval.
2. New Departments will have intake capacity of 12 seats each for department.

**EC: 24:14:** To discuss on the inter-se Seniority between the direct recruited and teachers promoted under CAS

The EC noted that the matter was earlier decided by the Competent Authority and the same was placed in the 20<sup>th</sup> Meeting of the Executive Council held on 25 April, 2018 vide item No. EC:20:06 for ratification of the decision that the counting of seniority of Professors shall be from the date of their promotions under CAS. The EC further decided that since, it is a policy related decision and regular VC was on leave, the final decision will be taken by the regular Chairman of the Executive Council i.e. the Vice-Chancellor.

The inter-se seniority of direct recruit shall be determined with reference to the date of joining and for the teachers promoted under CAS with reference to the date of eligibility as indicated in the recommendation of the selection Committee of the respective candidates. The rules and regulations of the respective Central/State Government shall apply, for all other matters of seniority.

Further the EC noted that in this regard the University has sought legal advice from its Standing Counsel also and now the same is being placed before the Executive Council for perusal and decision. The detailed file noting and legal advice were placed to the Council for perusal.

**The Executive Council perused and decided that with regard to inter-se seniority, the decision of Legal Advisor/Standing Counsel will be followed. As such, the University shall issue a fresh notification.**

**The decision of Legal Advisor/Standing Counsel is that "The inter-se seniority of direct recruit shall be determined with reference to the date of joining and for the teachers promoted under CAS with reference to the date of eligibility as indicated in the recommendation of the Selection committee of the respective candidates. The rules and regulations of the respective Central/State Government shall apply for all other matters of seniority"**

**EC: 24:15:** **Items from the 15<sup>th</sup> Finance Committee:**

The following items recommended by the 15<sup>th</sup> meeting of the Finance Committee held on 11<sup>th</sup> Dec., 2018 were placed to EC:

- (1) The EC noted that the University authority has submitted 19 project proposals worth ₹ 11,914.00 lakhs to MHRD vide letter No. RGU/DEV-389/2018 (HEFA) dated 9<sup>th</sup> Nov 2018 for loan under HEFA as they were approved by the 13<sup>th</sup> meeting of FC held on 21 May, 2017 and 18<sup>th</sup> meeting of EC held on 22/05/2017.

**The 15<sup>th</sup> FC in its meeting held on 11 Dec 2018 has approved the proposal as considered by the MHRD amounting to ₹ 6659.00 lakhs and placed to 24<sup>th</sup> EC for consideration.**

*Riba*

The Project proposals under consideration for HEFA loan are shown below:

Proposals for consideration under HEFA Loan					
SL.No	Sr. Ref. of original proposal	Name of works	Plinth Area	Amount (₹ in lakh)	Remarks
1	1	C/o Utility centre at Rajiv Gandhi University like Bank, Post office, ATM, Pharmacy etc	400.00	168.00	DPAR - 2012 +CI @ 7.5% per annum
2	2	C/O Residential accommodation for Faculties and administrative staff of Rajiv Gandhi University (Type-IV 5 blocks 20 units)	1862.96	886.00	
3		C/O Residential accommodation for Faculties and administrative staff of Rajiv Gandhi University (Type-III 4 blocks 16 units)	1071.84	511.00	
4	11	C/Extension block for Main Library Building of Rajiv Gandhi University, Rono hills. (G+1)	1600.00	763.00	
5	12	C/O Faculty building for Electronic and Communication at Rajiv Gandhi University, Ron hills. (G+2)	2651.00	1245.00	
6	15	C/O 200 Seated hostels for Boys at Rajiv Gandhi University	3500.00	1543.00	
7	16	C/O 200 Seated hostels for Girls at Rajiv Gandhi University	3500.00	1543.00	
				<b>₹ 6659.00</b>	

The EC perused and approved the above proposals under HEFA loan.

**(2) To approve additional financial implication for filling up new teaching posts sanctioned by UGC for various departments.**

The EC noted that the FC in its 15th Meeting held on 11 December, 2018 vide resolution No. FC: 15:07, has noted that UGC vide its letter No F. No. 1-1/2013(CU) Vol-VIII dated 1 June, 2018 has sanctioned 17 (Seventeen) teaching positions (5 Associate professors and 12 Assistant Professor) for various departments of the University vide UGC letter F.No. 1-1/2013 (CU) Vol-VIII dated 1 June 2018. It also noted that for filling up the posts, the University requires an additional annual financial allocation for Rs. 2.07 Crores Approx.

*Suba*

The Finance committee perused and approved additional financial implication for filling up the new teaching posts as sanctioned by UGC and recommended to EC for approval.

**The Executive Council perused and approved the same.**

**(3) To consider the Pay enhancement of contractual and contingency employees engaged by the University.**

The EC noted that the 15<sup>th</sup> FC perused and approved 15% increase in the pay of contractual employees and 10% increase in addition to the existing monthly wage rate of the Govt. of Arunachal Pradesh as special allowance for contingency employees engaged by the University. The FC recommended the item to EC for approval vide resolution No. FC: 15:11: (a) (i).

Regarding FC:15:11(a)(i), the EC noted that the 16<sup>th</sup> FC took note of the comments received from MHRD and recommended for enhancement of pay of contractual employees at par with neighbouring universities and in r/o of contingency staff the committee recommended to pay as per the Government of Arunachal Pradesh rates.

The Executive council perused and approved 15% increase in the pay of contractual employees as recommended by the 15<sup>th</sup> FC and not approved 10% increase of contingency employees employed by the University in addition to the existing monthly wage rate of the Govt. of Arunachal Pradesh as per the directive of MHRD. However, the decision regarding enhancement of pay of contractual employees at par with neighbouring universities will be taken after examining the same by a committee. ○

**(4) To consider procurement of new Vehicles for Statutory Authorities of the University.**

The EC noted that 15<sup>th</sup> FC approved procurement of new SUVs for Vice Chancellor and Registrar of the University. At the same time, the comments/observations of MHRD were noted by the EC.

- a) For Vice Chancellor – Toyota Fortuner (4x4) at a cost of Rs. 35.00 lakh approx.
- b) For Registrar – Scorpio at cost of Rs.16.00 lakh approx.

The FC recommended the item to EC for approval vide resolution No. FC: 15:11: (a) (ii).

**The Executive Council perused and approved the proposal in principle. The EC further decided to follow Govt. of Arunachal Pradesh guidelines in this regard and collect necessary documents regarding purchase of staff cars, etc. However, the University will adhere to HRD Ministry's objection/comments regarding the item. It was decided to write to MHRD with proper justification along with supporting documents.**

**(5) Creation of Corpus Fund for University out of the interest earned from time to time from University funds.**

The EC noted that to meet up necessary and required expenditure, the University should create a Corpus Fund A/c for the University from the revenue earned by the University, from self-financing courses, etc. any surplus/revenue earned, interest earned through corpus fund shall be deposited to the corpus fund. The FC recommended the item to EC for approval vide resolution No. FC: 15:11: (a) (iii).

*Liba*

The committee suggested for constitution of a committee for preparation of bye laws for operation of corpus fund. The item shall be placed again in the next FC.

**(6) To decide on the voluntary retirement scheme/one time settlement for Casual and Contingency Staff of Rajiv Gandhi University.**

The EC noted that the 15<sup>th</sup> FC minutes vide item FC: 15:11:(iv) approved the voluntary retirement scheme/one time settlement for casual and contingency staff of Rajiv Gandhi University with 15 days wages for every completed year or part thereof exceeding six months with a maximum ceiling of 300 days as per Govt. of Arunachal Pradesh Office Memorandum vide No. SPWD-100/2005 dated 13 Aug 2007 as in the case of maximum days of E/L encashment of regular employees. The FC recommended the item to EC for approval vide resolution No. FC: 15:11: (a) (iv).

Further, the EC noted the objection/comments regarding the 15<sup>th</sup> FC resolution vide item No. FC: 15:11: (a) (iv) raised by MHRD would be adhered to.

However, the EC noted that the 18th EC resolution vide item EC:18:22, a three member committee was constituted to examine the matter and submit its report within 2 months.

The EC perused and decided that casual/contingency staff of the university, who have completed 60 years will be considered for voluntary retirement scheme/one time settlement and decision on the remaining staff, the item will be placed again to next FC for consideration.

**EC: 24:16: To approve granting of higher Pay Level - 13 of 7 CPC pay matrix to Mr. Kurian Thomas, Deputy Registrar & re-designation of post.**

The EC noted that Mr. Kurian Thomas, Deputy Registrar was appointed to the post of the Deputy Registrar's on 05/11/2013 (F/N). He has completed 5 (five) years of regular service to the post on 04/11/2018 (A/N). He has submitted representation requesting him to place in the higher Pay level-13 i.e. Rs. 1,23,100/- and post held by him may be re-designated as Joint Registrar.

On the request made by Mr. Kurian Thomas, Deputy Registrar, the University constituted a committee under the chairmanship of Prof. A. Mitra, Director, IQAC to look into the request of Mr. Kurian Thomas, Deputy Registrar. The committee convened its meeting on March 12, 2019. The committee scrutinized the ACR/APAR in respect of Mr. Kurian Thomas for the period of last 5 (five) years and also minutely perused the MHRD letter No.1.7/2015-U.II (2), dated 02.11.2017 and UGC letter No.11-1/2017 (CU), dated March' 2018 and recommended Mr. Kurian Thomas, Deputy Registrar to higher pay level-13 and subsequently re-designation of post held by him as Joint Registrar w.e.f. 05.11.2018. The recommendation of the committee, MHRD letter No.1.7/2015-U.II (2), dated 02.11.2017 and UGC letter No.11-1/2017 (CU), dated March' 2018 were placed before the Council.

**The Executive Council perused and approved the proposal.**

**EC: 24:17: Granting of higher grade pay to Ms. Reena Nabam, Staff Nurse.**

The EC noted that U.G.C. vide its letter No.F.59-2/2010 (CU), dated 25/7/2011 under XI Plan period had sanctioned 1 (one) post of Nurse with a Pay Band of Rs. 9300 - 34800/- &

*Liba*

Grade Pay of Rs. 4200/-. Mrs. Reena Nabam was appointed against the said post in the Pay Band of Rs. 9300 - 34800/- & Grade Pay of Rs. 4200/-. Later, Mrs. Reena Nabam has represented office for re-designation of the post held by her to Staff Nurse and granting of Pay Band of Rs. 4600/- which is the actual Pay Band of the Staff Nurses as per the letter No.Z 28015/70/99-N, dated 9/9/1999 of Ministry of Health & Family Welfare. University has taken up the matter with UGC for re-designation of post held by her to Staff Nurse and granting of higher Grade Pay of Rs. 4600/- (pre-revised) to Mrs. Reena Nabam. But UGC vide their letter No.F.3-4/2016 (JRC) RGU, dated 11/5/2016 allowed University for re-designation of her post as Staff Nurse and has not approved granting of higher Grade Pay stating that the matter is under consideration of the UGC/Ministry but till date no communication has been received from the UGC/MHRD. In other hand UGC had granted Grade Pay of Rs. 4600/- by abolishing the Grade Pay of Rs. 4200/- to the Staff Nurse of few other Central Universities as per MHRD letter No.19-16/2008-Desk (U), dated 12/7/2016.

It may be pertinent to mention that Ms. Reena's case was discussed in the 21<sup>st</sup> meeting of the EC held on 17<sup>th</sup> Sept., 2018 vide Resolution No. EC:21:06: (c), wherein it was resolved that her case may be disposed off administratively as per the directives of the MHRD, Dept. of Higher Education, GoI, New Delhi.

As per the Ministry of Health & Family Welfare there is no Grade Pay of Rs. 4200/- in the hierarchy of nursing staff. However, University constituted a Committee to look into the matter for granting of Grade Pay of Rs. 4600/- from the date of her appointment. The Committee after going through all the credential has submitted a report recommending to grant higher Grade Pay of Rs. 4600/- to Mrs. Reena Nabam, Staff Nurse from the date of her appointment.

**The Executive Council perused and approved the proposal.**

**EC: 24:18: Reporting item, if any, with permission from the Chair.**

The following reporting items were placed to the EC.

- (1) On the report prepared by Technical Committee (ICT) for the implementation of Online Admission System in RGU.  
The EC Noted and approved the same.
- (2) On the establishment of Placement Cell.  
The EC Noted and approved the same.
- (3) For approval of the Guidelines for Students Educational Excursion  
The EC Noted and approved the same.
- (4) It was proposed to constitute a committee to prepare University Calendar.  
The EC Noted and approved the same.

**Items brought from 16<sup>th</sup> Finance Committee:**

The EC noted para-wise comments/observations of MHRD on the resolutions of 15th FC vide item No. FC:15:11 (a) (i), (ii) and (iv) and accordingly the University was requested to suitably incorporate the comments in the minutes and revised minutes may be issued incorporating the instructions.

*Alba*

- i) Regarding FC:15:11(a)(i), the EC noted that the 16<sup>th</sup> FC took note of the comments received from MHRD and recommended for enhancement of pay of contractual employees at par with neighbouring universities and in r/o of contingency staff the committee recommended to pay as per the Government of Arunachal Pradesh rates.  
**The EC noted and approved the same.**
- ii) Regarding item No. 15:11(a) (ii), the EC members perused the comments received from Ms. Kiran Arora, Under Secretary vide letter F.No. 9-7/2014-IFD dated 20/03/2019 against FC agenda No. FC:16:01 and FC:16:05 and also the UGC letter No. F.20-6/2018 (CU) on the matter. It was decided that proper justification letter may be sent to MHRD along with supporting documents for consideration.
- iii) Regarding FC:15:11(a) (iv) the committee opined that the item may be reviewed and deferred in view of the observations made by MHRD and UGC.
- iv) To consider and approve various proposals recommended by the Building Committee (Construction) in its 22<sup>nd</sup> meeting held on 01/03/2019.  
The EC noted para-wise comments of MHRD on the agenda items of 16<sup>th</sup> FC meeting related to various proposals recommended by the Building Committee held on 01.03.2019 and other items and decided that the university shall be complied with the MHRD directive and all major infrastructure projects shall be undertaken through project based funding through HEFA and in case of minor original works/repair works for campus development, etc shall be done subject to allocation/release of funds by UGC for the projects and all major infrastructure projects shall be undertaken based on funding through HEFA and in case of minor original works/repair works for campus development etc shall be done subject to allocation/release of funds by UGC for the projects.  
**The EC perused and approved various proposals recommended by the 22<sup>nd</sup> Building Committee.**

**C: 24:19: Any other item with the permission of the Chair.**

Under the item, the following points were discussed and resolved:

- a) Outsourcing of Surveying firm for University Land  
The District Administration has outsourced the survey work to ascertain the actual total land of Rajiv Gandhi University to a third party and all the cost required for surveying of the campus has to be borne by the University.  
**The EC noted and approved the same.**
- b) Often a number of events/programmes are being hosted by the University which are organized centrally and at short notice. During such occasions, dignitaries are invited to grace the occasion from the State including Hon'ble Governor, Chief Minister and dignitaries from outside. To conduct such events, a large amount of money is being spent by the University. Hence, it is necessary that account on such expenditure be maintained, reported to FC/EC meeting to ensure accountability.  
**The EC noted and approved the same.**
- c) To confirm minutes of Official Language Implementation Committee (Raj Bhasha) meeting held on 26 March 2019.  
**The EC perused and approved the minutes.**
- d) It was brought to the notice of the administration that in the university campus two shops were illegally constructed, but so far no action was taken against the vendors.

**The EC noted and decided to cease their contract and deed documents.**

*Liba*

e) On placing of Separate Audit Report (SAR) and Annual Report 2017-18 to EC.  
The EC perused the SAR and Annual Report of University for 2017-18. **However, the Council felt that efforts shall be made by the Finance Branch to strictly maintain the time schedule given by MHRD for compilation of final accounts, statutory audit and timely submission of audited accounts & SAR to Central Government.** The observations of C&AG contained in the SAR 2017-18 shall be complied with.

f) Financial Resources for running Centre with Potential for Excellence in Particular Area and its associated programmes.  
The EC noted that to run the project/research work, maintenance of equipment and contingency beyond 31/03/2019, the centre needs financial assistance to the tune of Rs. 15.00 lakh from UGC or from the internal resources of the university. The ongoing Advanced Postgraduate Diploma in Biodiversity (APDB) course shall also be included in the budget.

**The EC perused and approved the same.**

g) On the matter related to refund of an amount of Rs.18,00,000/- over expenditure incurred by CPEB Project and interest earned to UGC by the Centre. The advisory committee meeting of biodiversity project decided to utilize the said amount for procurement of chemicals, glassware and consumables. It is proposed to refund the amount from overall interest of project account. It was decided that Dean, FLS will look after CPEB II till the third phase activities to look in to the following issues:

i) Heads of Departments related to Biodiversity/environment.

ii) Preparing the list of all equipments purchased under CPEB to bring under common facility and tariff if any. It may be finalized from internal and external use and modalities for use of equipments.

iii) Rationalizing the man power

iv) Books under CPEB to be organized and facilities to be made for e-resources.

v) PG Diploma course may be included under self finance mode

v) Publications of CPEB II may be finalized as per mandate.

**The EC noted and approved the same.**

h) Report on the amount spent on consumables by the Departments.

**A committee is constituted under the Chairmanship of Director, IQAC in March 2019. The committee is suggested to submit the report at the earliest.**

i) Regarding placement of a position.

The Vice Chancellor informed that he needs an Assistant Registrar (Confidential) for his Office. So, the senior-most PS may be placed to the post.

**The EC perused and decided to do administratively as per need and rule.**

The house unanimously was of the opinion that each and every item concerned with the University should come to EC for a fruitful discussion/consideration.

As there was no other item for discussion, the meeting came to an end with vote of thanks from the EX-officio-Secretary.



**Registrar/Ex-Officio Secretary**

2019/03/19  
12:44:11 PM  
1,000/1,000  
2019/03/19