

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH**

Minutes of the Meeting held on 6th February 2020

An internal meeting of IQAC was held in the office of the Pro Vice-Chancellor on 6th February, 2020 at 3:00 p.m. to discuss about the progress of the various activities of the IQAC. The following members were present in the meeting:

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|---|----------------|
| 1. Prof. Amitava Mitra, PVC, | Chairman |
| 2. Prof. R. C. Parida, | Director, IQAC |
| 3. Prof. Utpal Bhattacharjee, | Member |
| 4. Prof. Sanjeev Kumar, | Member |
| 5. Prof. Kesang Degi, | Member |
| 6. Prof. Oken Lego, | Member |
| 7. Dr. Rajesh Chakrabarty, | Member |
| 8. Mr. Firoz. A, | Member |
| 9. Dr. Sambhu Prasad, | Member |
| 10. Dr. Kaushalendra Pratap Singh, | Member |
| 11. Dr. David Pertin, Jt. Registrar (Aca.&Conf.), | Member |

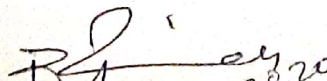
The PVC took stock of progress of IQA and SSR, submission of application fee for NAAC. The committee discussed the Action Taken Report (ATR) of the meeting held on 29th January 2020.

The following committee are constituted for smooth conduct of Academic and Administrative Audit during 27th & 28th February 2020.

1. **Academic / Programme Committee**
 - a. Prof. Utpal Bhattacharjee
 - b. Dr. Rajesh Chakrabarty
 - c. Ms. Moyir Riba
2. **Reception / Felicitation Committee**
 - a. Prof. Kesang Degi
 - b. Dr. David Pertin
3. **Transport Committee**
 - a. Prof. Oken Lego
 - b. Shri. Nangram Togliik
4. **Refreshment Committee**
 - a. Prof. R.C. Parida
 - b. Dr. Sambhu Prasad
 - c. Dr. K.P. Singh

The Director, IQAC appraised about the progress of orientation programme on 12th February 2020 and issuance of notices to various departments about the programme. The resource person Dr. Assissi Menacherry (A Global consultant of Academic Assessment and Accreditation has given the consent on the occasion. The inaugural programme would be presided by the Vice-Chancellor. In the afternoon session experts from RGU would be the resource persons. All faculty members and Officers (Section Officer and above) would be invited for the programme. The details would be shorted out with Director, IDE. The following committees are constituted for smooth conduct of programme.

1. **Banner Invitation and Circular Committee**
 - a. Prof. Sanjeev Kumar
 - b. Dr. K.P. Singh



2. Registration Committee

- a. Dr. Sunil Nandi
- b. Dr. Gibji Nimasow

3. Felicitation Committee

- a. Prof. Kesang Degi
- b. Ms. Moyir Riba

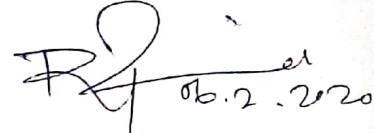
4. Refreshment Committee

- a. Prof. R.C. Parida,
- b. Prof. Ashan Riddi

5. Accommodation for External

- a. Prof. R.C. Parida

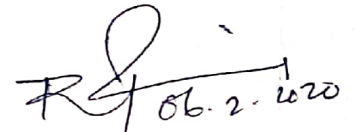
The meeting ended with vote of thanks from the Director, IQAC.



(Prof. R.C. Parida)
Director, IQAC

Copy to:

1. The PS to Vice-Chancellor, RGU for information please.
2. The PA to Pro Vice-Chancellor, RGU for information please.
3. The PS to Registrar, RGU for information please.
4. All the concerned members.
5. Office copy.



(Prof. R.C. Parida)
Director, IQAC